

Weed Recreation & Parks District

BOARD OF DIRECTORS - REGULAR MEETING MINUTES

September 17, 2026

WEED COMMUNITY CENTER

- 1) **CALL TO ORDER:** The Regular Meeting of the Board of the Weed Recreation and Parks District was called to order at 3.30 p.m.
 - a. Roll Call was as follows:
 - i. Present: Chester Hopkins, Martin Nicholas, Alan Shoemaker, Sue Tavalero.
 - ii. Absent: Paula Rossetto (Excused)
- 2) **APPROVAL OF MINUTES:** It was moved and seconded (Nicholas/Hopkins) to approve the minutes from the Regular Board Meeting held on August 20, 2026. The motion carried with the following note: 4 ayes, 0 noes, 1 absent.
- 3) **PUBLIC COMMENT:** There were no public comments.
- 4) **Discussion Items:**
 - a. **New Discussion Items:**
 - i. **August 2026 CAPRI Site Visit-** The Board reviewed and discussed the plans and timelines for the twenty-nine recommendations from the CAPRI Site Visit conducted in August 2026. There will be a status update each month.
 - b. **Continued Discussion Items:**
 - i. **2026-2027: Updated Budget Report –** Income and expenditures from August 1, 2026 through August 31, 2026 were reviewed. We are currently at 16.7% of the way through the fiscal year, and income is currently at 4.3% of budgeted income; wages, payroll taxes and worker's compensation are at 11.38% of the amount budgeted, and all other expenses are at 20.56% of the amount budgeted.
 - ii. **Landscape Design Planning Next Steps:-** The next steps are to finalize the contract with Melton Design Group, and meet with the public at different events going on in the District and/or make a public meeting at Weed Community Center (WCC) to present information regarding the renovation and master planning ideas for WRPD parks, especially Charlie Byrd Park and hear the public's input regarding upgrades or additions to WRPD parks.

5) NEW BUSINESS – ACTION ITEMS

- b. **Disbursements:** It was moved and seconded (Nicholas/Shoemaker) to approve disbursements totaling \$58,987.41 for August 2026. The motion carried with the following vote: 4 ayes, 0 noes, 1 absent.
- c. **Board Policy:** It was moved and seconded (Nicholas/Shoemaker) to approve Boundary Policy with revisions, and to table the Information Technology Acceptable Use Policy. The motion carried with the following vote: 4 ayes, 0 noes, 1 absent.

6) STAFF REPORTS/CURRENT PROJECTS/RECOMMENDATIONS:

a. Nancy Miller reported the following:

- i. Law Offices of Reiner & Frankel, who were closing their Weed Office location, donated a desk and a conference table to the Weed Community Center (WCC).
- ii. Waiting to get quotes back from propane providers in Siskiyou County for providing propane delivery and servicing the stove at the WCC commercial kitchen and the on demand hot water heaters at the Weed Community Center.
- iii. Nancy will attend a workshop on the upcoming Prop 4 – Statewide Park Development and Community Revitalization Grant.
- iv. Bianca Garza is interested in also writing a grant under the Mt.Shasta Bioregional Ecology Center non-profit that would request funds for Charlie Byrd Park to enhance what is currently provided there. Ideas for what might be requested include bringing water to the northern end of the park, paving the parking lot area, and other infrastructure projects that may be necessary, adding community garden and orchard areas, outdoor kitchen space, walking trail with a focus on providing areas to improve mental health of the trail users.

b. John Chandler reported the following:

- i. Completed: cleaning of all the gutters and tarred all the cracks in the gutters.
- ii. Next: Continue to work on the CAPRI list, prioritizing the repair of the dinosaur at Bel Air playground. At Bel Air Park, fix a few leaks in the bathrooms, Some leaky sprinklers in the softball field, and winterizing the outdoor pools.

7) BOARD MEMBER REPORTS: There were no Board Member reports

8) CLOSED SESSION: There were no items to consider in closed session.

- a. **Public Employee Performance Evaluation**-Ongoing Review of Goals and Objectives (pursuant to Gov Code Section 54957) District Administrator.
- b. **Reconvene in Open Session** – N/A
- c. **Action from Closed Session** – There was no action taken.

9) NEXT BOARD MEETING DATES: Board President Paula Rossetto announced the next two board Meeting Dates.

- a. October 15, 2026 @ 3:30p.m
- b. November 19, 2026 @ 3:30p.m

10) ADJOURN MEETING: At 5:32 p.m. it was moved and seconded (Hopkins/Shoemaker) to adjourn the meeting. The motion carried with the following vote: 4 ayes, 0 noes, 1 absent.