

Weed Recreation & Parks District

BOARD OF DIRECTORS - REGULAR MEETING MINUTES

July 16, 2026

WEED COMMUNITY CENTER

- 1) **CALL TO ORDER:** The Regular Meeting of the Board of the Weed Recreation and Parks District was called to order at 3.30 p.m.
 - a. Roll Call was called as follows:
 - i. Present: Paula Rossetto, Chester Hopkins, Martin Nicholas, Alan Shoemaker, Sue Tavalero.
 - ii. Absent: None
- 2) **APPROVAL OF MINUTES:** It was moved and seconded (Tavalero/Nicholas) to approve the minutes from the regular board meeting held on June 25, 2026. The motion carried with the following note: 5 ayes, 0 noes, 0 absent
- 3) **PUBLIC COMMENT:** There were no public comments.
- 4) **Discussion:**
 - a. **New Discussion Items:** There were no new discussion items.
 - b. **Continued discussion items:**
 - i. **2025-2026: Updated Budget Report** – Income and expenditures from June 1, 2025 through June 30, 2026 were reviewed. June 30, 2026 marks the end of the 2025-26 fiscal year. Income is currently at 93.24% of budgeted income; wages, payroll taxes and worker's compensation are at 82.92% of the amount budgeted, and expenses are at 78.09% of budget expenses.
 - ii. **CAPRI Project List Update** –
 1. **Completed Items**
 - a. Created waivers for volunteers.
 - b. Removed old bleachers from Bel Air Park
 - c. Removed exposed rebar at Charlie Byrd Park.
 - d. Installed eye wash stations at Weed Community Center (WCC) Pool Maintenance Room; Weed Community

Pool (WCP) Mechanical Room and the Maintenance Shop at Bel Air Park.

2. Uncompleted Items

- a. Develop an emergency action plan.
- b. All employees and board members need to complete Sexual Harassment Training.

5) NEW BUSINESS – ACTION ITEMS

- a. Disbursements:** It was moved and seconded (Nicholas/Tavalero) to approve disbursements for June 1, 2026 –June 30, 2026 totaling \$44,206.41. The motion carried with the following vote: 5 ayes, 0 noes, 0 absent.
- b. Memorandum of Understanding (MOU) Between WRPD and Weed Union Elementary School District (WUESD):** It was moved and seconded (Tavalero/Hopkins) to approve the above MOU for WUESD's Community School in the amount of \$25,227.15 with the following changes. The motion carried with the following vote: 5 ayes, 0 noes, 0 absent.
 - i. **A.4-** Spell out "Physical Education (PE)."
 - ii. **A.7-** Remove the word "bill" and replace with "invoiced separately."
 - iii. **C.** Add a period after dumpster.
 - iv. WRPD shall: Add period after supplies
 - v. PARTIES agree: Spell out Insurance Services Office (ISO)
 - vi. **2) c):** Remove the last s from purposes.
 - vii. Add colons after each title.

6) STAFF REPORTS/CURRENT PROJECTS/RECOMMENDATIONS:

a. Nancy Miller reported the following:

- i. The Gazebo at Bel Air Park has been painted.
- ii. The free swim day scheduled for the Saturday of Carnevale had to be canceled due to a broken part at the pool. Diversified Electric came to repair it quickly on Monday of the following week
- iii. The second week of the first session of swim lessons are wrapping up. The kids are having fun learning.
- iv. One of the current mowers is in need of repair, parts have been ordered to repair the mower. John will get prices for a new riding mower and report back to the Board Budget Committee.

- v. Nancy and Sue Tavalero attended the City Council meeting where Measure O request for 2026/27 were reviewed. There was a large audience there to support the programs seeking funding for senior services.

Most of the requests from the District were approved; however, a new lawn mower and fixing the dent in the van was not approved.

Council member Melissa Whestine suggested that for future requests from WRPD we might consider including a request to update our gym equipment.

- vi. Mt. Shasta Rotary Club has donated a Children's Library Book Box to place at Bel Air park. We will work with Mt. Shasta Rotary to get it installed.
- vii. Terms for Board Members Sue Tavalero, Alan Shoemaker and Chester Hopkins are expiring in December 2026. Filing for those Board seats is currently open. The deadline to file is in early August.

7) BOARD MEMBER REPORTS: There were no Board Member reports

8) CLOSED SESSION: There were no items to consider in closed session.

- a. **Public Employee Appointment, Discipline, Dismissal & Release-** (pursuant to Gov Code Section 54957)
- b. **Public Employee Performance Evaluation**-Ongoing Review of Goals and Objectives (pursuant to Gov Code Section 54957) District Administrator.
- c. **Reconvene in Open Session** – N/A
- d. **Action from Closed Session** – There was no action taken.

9) NEXT BOARD MEETING DATES: Board President Paula Rossetto announced the next two board Meeting Dates.

- a. August 20, 2026 @ 3:30p.m
- b. September 17th, 2026 @ 3:30p.m

10)ADJOURN MEETING: At 4:22 p.m. it was moved and seconded (Hopkins/Shoemaker) to adjourn the meeting. The motion carried with the following vote: 5 ayes, 0 noes, 0 absent.